



The Heritage Sankalp (Our Vision) is to create a learning community where each is free to be and grow towards the realization of his/her highest human potential through a harmonious integration of spirit, heart, mind, and body

Code of Conduct

"Excellence is not a singular act but a habit. You are what you do repeatedly"

The code of conduct is belief, a set of guidelines in the form of rules and regulations are framed for the students, which are followed by them religiously and adopted as their way of life. These guidelines act as the refining fires helping the students to emerge as confident, promising, and polished individuals. Codes of conduct can clarify an organization's mission and values.

Within School

1. We will reach school on time, so we are prepared for the day
2. We will bring the identity cards to school every day and wear them throughout the day. We will walk quietly in a queue in the corridor and on stairs to maintain discipline and to ensure healthy functioning of our surroundings.
3. We will only use those stairs that are assigned to our class.
4. We will be mindful to the boards displayed around the school corridors
5. We will switch off all the lights and fans when not in use, to save energy.
6. We will maintain cleanliness in the classroom and school as it is a sign of healthy living
7. We will take good care of school property so that others can use it too.
8. We will eat during the break time in designated areas only. Learners who bring home cooked food may sit in the classroom during break time, whereas those who take school lunch must eat in the designated area.
9. We can eat non-oily or dry food like almonds, cashews etc during the Class, with the permission of the teacher in the classroom.
10. We will not waste and throw food in garbage in bins.

Within Classes

1. We will reach class or assemblies on time, so that we can fully participate
2. We will submit all assignments on time, to develop the right work ethic
3. We will participate fully in all classes, events, and trips.
4. We will pay attention and cooperate with our teachers
5. We will switch off all the lights and fans when not in use, to save energy.
6. We must carry our almanac each day, as it is an essential document for communication.



7. We will enter or leave the classroom only with the teacher's permission, while leaving the classroom we must ensure that we take our assigned buddy along for safety and security purposes
8. We will bring all necessary equipment to class, including books and stationery
9. We must take good care of the stationary provided to us from school and ensure that we use them wisely.
10. We will play with school sports equipment only on the playground or field after prior permission
11. We will only bring materials to school that will help us study, and leave cell phones, personal music devices, and electronic toys at home. Please refer to the **Mobile and Digital technology** section for more details.

With Self and Others

1. We will speak politely and respectfully with our teachers, peers and others
2. We will behave with integrity and accountability
3. We will be peacemakers, acting with self-control in all situations.
4. We will observe healthy habits on and off campus, avoiding the consumption, possession or distribution of controlled or any other illegal substances, as these are harmful to our physical and mental health.
5. We will always be ready to lend a helping hand and accept whatever work is assigned to us graciously.
6. We will speak truthful, kind words about others.
7. We will treat each other with respect and care, avoiding spoken or written words or actions which cause emotional or physical injury, or which intimidate or humiliate
8. We must take good care of their health and keep themselves physically fit and strong.
9. We mustn't hesitate to say 'NO' when asked or tempted to do a thing, which they know is wrong.
10. We must respect the liberty and rights of others.
11. We should look upon people from all parts of the world and all walks of life as their brethren irrespective of their caste, color, and creed.
12. We must not throw things outside the window, physically hurting anyone inside the classroom, in the corridor or outside the school, throwing any object at anyone is strictly forbidden.
13. We must respect all individuals and use language which is appropriate.

With Mobile and Digital technology

Students need to have a written permission from their guardian and teachers to carry any electronic gadgets to school. The written permission must state the reason for carrying the gadgets

1. These electronic gadgets need to be submitted to their class teachers or the teacher in charge.



2. Do take good care of your belongings so that they do not get lost. Learners are not allowed to wear any ornaments or expensive watches. Lending or borrowing of money amongst the learners is strictly prohibited.

Safety and Security

1. We must make sure that the details filled our almanac and on Entab are accurate.
2. We will only bring materials to school that will help us study, and leave cell phones, personal music devices, and electronic toys at home. Please refer to the **Mobile and Digital technology** section for more details.
3. We will leave our own sports equipment, including balls and skateboards, at home
4. We will follow the rules on school safety and child protection and treat each other and ourselves with respect and dignity.
5. We understand that this code will be reinforced across the school and that violation of any part of it will lead to consequences and sanctions.
6. Bullying, using foul language, or using any form of violence against a fellow learner will lead to strict disciplinary actions.
7. We must report any potential harm or danger to our teachers and person in-charge.